

FF&E Designer

Working as part of a collaborative design team, you will support the Senior FF&E designer and collaborate with the Interior Design team in creating concepts, putting together sample boards and presentations for clients. As part of the FF&E team, you will have the responsibility of sourcing suitable materials and fabrics for interior finishes, artwork, furniture and lighting

Key responsibilities

- Support in preparing schedule and to select FF&E and Artwork items for the project working with the Senior FF&E designer and and Sr. Interior Designers through every stage of the design process.
- Working closely with the Senior FF&E designer, develop and prepare material finishes, ironmongery and sanitary ware specifications.
- Support in preparing and coordinating all FF&E documentation required for Tender stage,
- Review samples, strike-offs, shop drawings and materials etc. for compliance with specifications and design intent.
- Support in managing the materials library and keeping it up-to date.
- Participate in project meetings, client work-sessions and design reviews as required.

What we expect

- You are an experienced FF&E designer with 4-5 years of luxury hospitality project experience (urban and resort hotels).
- You are creative with a strong design flair and excellent presentation skills.
- You have the ability to take initiative.
- You have relevant knowledge of product qualifications and sourcing, global vendor and supplier contacts.
- In addition to good sketching ability, you have proficiency in AutoCAD, Photoshop, In Design, Acrobat/Microsoft Word, Excel, PowerPoint and familiar with specification documentation.
- You have a B.S. or B.A. in Architecture or Interior Design.
- You have excellent communication skills and oral and written language skills in English and would be plus for Mandarin.